

<b>Standard Features</b>	
<b>Feature</b>	<b>Description</b>
Basic voicemail	Receive voicemail on each individual phone line
Speed dial- up to 8 numbers	Dial a specific number by pressing one button on the phone pad
3-way calling	Converse simultaneously with two other phone lines
Call waiting w/Caller ID	Identify an incoming call while still on the phone line
Caller Zero Out	Exit voicemail by pressing zero to call a phone number
Anonymous call reject	Block a call from an unidentified phone number
Call forwarding- immediate, busy, no answer	Forward a call to another phone line
Caller ID w/name & number	Identify a caller by their name and phone number
Cancel Caller ID	Disable Caller ID function on a call-by-call basis
Cancel Call Waiting	Disable Call Waiting function on a call-by-call basis
Repeat Dial	Call the last phone number dialed from a phone line
Return Call	Call the last phone number that dialed a phone line
Selective Call Acceptance	Accept a call automatically, based on a list of 'accept' numbers
Selective Call Forward	Forward a call automatically, based on a list of 'forward' numbers
Selective Call Rejection	Reject a call automatically, based on a list of 'reject' numbers
Call Trace	Capture caller information and send to law enforcement

<b>Enhanced Voicemail – Available at additional charge</b>	
Broadcast messaging	Record a message and send to group of phone lines internally or externally
Call blast	Call multiple lines simultaneously
Extensions	Create up to five extension phone lines from one single phone line
Multiple screenings	Block or direct a call to Voicemail, Call Blast, or Find-Me-Follow-Me
Out dial	Dial a list of numbers automatically and play a prerecorded message.

<b>Additional Voicemail Features</b>	<b>Description</b>
Auto-play message	Play a message without pressing a number on the phone pad
Auto-play pass-code skip	Enter voicemail without a pass-code
Change pass-code	Change pass-code via the phone pad instead of the web user interface
Conditional greetings	Set different voicemail greetings for different circumstances
Dial out from voicemail	Dial a caller's phone number directly from voicemail
Email notification	Receive email notification of a voice message
Email notification w/ attachment	Receive email notification of a voice message, with message attached as a .wav
Extended absence greeting	Set a temporary greeting that will self terminate after a selected date
Extensions	Create voicemail boxes for extension phone lines used on a single phone line
Find-Me-Follow-Me	Force a call to attempt a series of specified numbers if original cannot be reached
Message envelope	Receive Caller ID, Day, Date and Time information before hearing a message
Message forwarding	Forward a message to another line
Message indicator	Receive notification of a voice message via tone stutter or light
Play comments	Hear comments made by the message recipient when a message is forwarded
Urgent/private	Mark a message urgent, giving it priority OR private, setting sharing restrictions
Reply to voicemail	Return a call direct from voicemail and leave a reply message
Sort by Priority/Date/Sender	Sort messages accordingly
Zero out	Exit voicemail by pressing zero to call a phone number

<b>Auto Attendant- Available at additional charge</b>	
<b>Auto Attendant features</b>	<b>Description</b>
IVR- Automatic or No Answer	Set up voicemail to act as a virtual receptionist in a number of circumstances
Caller Announce	Require a caller to announce their name before leaving a message
Announce Only	Listen to or skip a message based on the name announced before a message
Caller Screening	Screen a call
Distribution List	Set-up a list of internal and external numbers to which a message can be sent
Multiple greeting	Set multiple automatic greetings for different times of day